



## The Fell Runners Association

### Job Description: Junior Co-ordinator

Role	The Junior Co-ordinator is responsible for overseeing junior fell running and racing within the FRA's jurisdiction. In particular, this role is fundamental to the organisation of the FRA's English Junior Championships and Challenge race series.
Main purposes of the role	<ol style="list-style-type: none"> <li>1. To organise the English Junior Fell-running Championships.</li> <li>2. To organise the Challenge series of Junior fell races.</li> <li>3. To oversee junior FRA races.</li> <li>4. To act as a point of contact at the FRA for organisers of Junior fell races and for clubs, coaches and parents of Juniors.</li> <li>5. To act as the chairman of the FRA's Juniors sub-committee.</li> </ol>
Key tasks	<ol style="list-style-type: none"> <li>1. Choose the series of six races for the English Junior Championships and liaise with the Race Organisers.</li> <li>2. Organise a school to stage the English Schools Fell Championship Race and assist with the event's organisation.</li> <li>3. Organise the FRA's Junior "Do", including trophies (e.g. engraved shields and medals) for prize-winners and free kit (e.g. T-shirts, hoodies) for those meeting the stated participation targets.</li> <li>4. Liaise with other FRA Committee members from a Juniors perspective, including topics such as (but not limited to):             <ol style="list-style-type: none"> <li>a. Sponsorship.</li> <li>b. Disciplinary issues.</li> <li>c. Website.</li> <li>d. Rule changes.</li> <li>e. Format of the Junior Championships.</li> <li>f. Financial support for Junior fell running.</li> <li>g. International Junior fell running.</li> </ol> </li> <li>5. Reply to ad hoc queries from race organisers, coaches, parents etc.</li> <li>6. Prepare pieces for the Fellrunner magazine as desired or requested.</li> <li>7. Monitor and occasionally post on the FRA Juniors Facebook page.</li> <li>8. Lead and co-ordinate the FRA's Juniors sub-committee and delegate tasks as appropriate.</li> </ol>
Required skills and facilities	<ol style="list-style-type: none"> <li>1. A knowledge of the English Junior fell running setup.</li> <li>2. Appropriate IT skills including regular email access and access to Facebook.</li> <li>3. A willingness to attend events such as some Junior Championship races and the FRA Junior Do.</li> <li>4. A passion for junior fell running.</li> </ol>
Required liaison	The role will require regular liaison with several other Committee members, as detailed under 'Key tasks' above. It will also be necessary to liaise with some external parties such as county and international selectors, sponsors, the Junior Championships statistician and the FRA Juniors webmaster, as well as acting as a point of contact for race organisers, coaches, clubs and parents.